

MACQUARIE VALLEY FOOD & WINE INC.

"Promoting Food & Wine in the Region for a Sustainable Future"



STALLHOLDER REQUIREMENTS / MARKET CHARTER

The principles in this charter apply to Dubbo Farmers' Market

- Times of Operation at each market means: set – up prior to 7:30am and operate from 8am to 12 noon.
- Dubbo Farmers' Markets are for Farmers and Food Producers of quality regional produce. Plants, seeds, small livestock, organic fertilisers, flowers and personal care items from own-grown primary produce will also be eligible in most circumstances.
- The region includes the local government areas of Dubbo and Neighboring areas may be permitted at the discretion of the management group. Priority will be given to those producers closest to each market
- Products are to be sold by the producer or family member. Exceptions to this must be negotiated with the market management.
- Re-sellers are not permitted. The exception under particular circumstances is local producers selling on behalf of other local producers but the prior permission of the market management committee must be sought
- Priority will be given to producers of fresh seasonal produce and value added local produce.
- The market subcommittee can consider inviting producers from outside regions who have non competitive products on a non regular basis.
- Value added producers should source their primary ingredients locally.
- Cooked foods should be of the highest quality and utilise local produce - preferably from other stallholders.
- Any products being sold as organic must have, and display, proof of certification.
- Any second grade fresh produce must be labeled and priced accordingly.
- It is strongly recommended that stallholders be members of their local food and wine group.
- All produce must be clearly labeled and clearly priced.
- You are responsible for your own Food Safety and Hygiene at all times.
- Produce should be offered at fair, market-driven prices that reflect

quality and/or specialty prices are to include GST.

- Local, State and Federal Government regulatory' obligations must be met and are the responsibility of the stallholder.
- The minimum labeling requirement for processed foods is a contact, best by date and all ingredients in descending order. Recycled packaging of any sort cannot be used.
- All stallholders must hold a \$10m public liability insurance and product insurance where applicable.
- After each market your stall and communal areas are to be left clean and tidy.
- The Market Management Subcommittee will allocate the position of your stall.
- You must register your intention to attend by Wednesday prior to the market and also your inability to attend if booked in otherwise you may not have a position.
- The market is run for the benefit of producers - your cooperation with Market Management and other stallholders is a condition of participation.
- You must set up and be ready to trade comfortably by the advertised market starting time. Stall-sites cannot be kept for latecomers and repeated late arrival will result in cancellation of your site registration - in this case a warning notice will be issued.
- Vehicles must all be in place or off-site within half an hour of the market start time. You are asked to be particularly careful at all times when driving within the site.
- You must not pack up before the end of advertised trading, unless with the permission of the market manager in exceptional circumstances.
- Failure to abide by any of these conditions will result in your exclusion as a market stallholder.
- All decisions about eligibility will be decided by the market management committee and with reference to the market manager be adopted by the Macquarie Valley Food & Wine committee.
- On market day the Market Manager has the right to uphold the charter and request that any items in breach be withdrawn from sale or any non-complaint stalls be requested to leave. Any such incidents will subsequently be reported to the Market Subcommittee and documented for the Macquarie Valley Food & Wine committee.
- You must pay for your stall either prior or during the market. If you leave prior to making payment a \$15 late fee will apply for administration

purposes.