

Stallholder Application Form

Dubbo Farmers Market

Grower/Producer Information.

Name: _____

Address: _____

Business Name: _____

Business Address: _____

ABN (if applicable): _____

Contact Phone Number/s: (H) _____ (M) _____

Email Address: _____

Products you Grow/Produce

List all the products that you produce and wish to sell at this market, even products that are not in season now. *These details may be used for publicity, and also for assessing your access to the market.*

If your products are value added, where do you source your main ingredients?

Are there products you wish to sell that you do not Grow/Produce? Y/N

If so you will need a letter from the Grower/Producer, stating that you are selling on their behalf at the Dubbo Farmers Market. The letter will also have to include the Grower/Producers address and contact details so that Dubbo Farmers market committee can get in contact with all producers/growers.

List all the products that you don't produce yourself that you wish to sell at this market, even products that are not in season now

Do you require Power? Y/N

Are you selling from vehicle or trailer? Y/N

Grower/Producer Requirements.

Insurance: You will need to hold market Public Liability Insurance (10,000,000.00) and Product insurance where applicable. Please attach a copy of your Certificate of Currency to your Application.

Equipment: All equipment must be appropriately licensed. Electrical Connections must be certified by a qualified electrician.

Bookings: Stall holders must have filled in an application form to book a site at the Dubbo Farmers Market. Bookings must be made in advance; stall holders will not be given stalls if they just turn up on market day.

Payment: Payment shall be made before 10am on market day; Payment methods include cash and cheque.

Market Contact Details:

Market Coordinator: Virginia Debus

Ph: 0488 685006

Email:

What is your Market Public Liability Insurance Company?

Policy Number _____ Expiry Date _____

Booking Form

Date Stall required ___/___/___

Market attendance: every market /monthly /seasonally /casually

Standard Stall: 3m x 3m approx \$40.00

Extended Stall: \$50.00

Double Stall: \$80.00

Market Rules

- 1) You Must Grow/Produce the products you sell, or be an organized and approved agent for a grower/producer.
- 2) Prices must be displayed for all products at all times during the market.
- 3) Your name/business name and/or the name of the grower/producer you are selling for must be displayed at all times.
- 4) Stall holders must comply with: NSW Health, Fair Trading and any other relevant regulatory body.
- 5) Stall holders must not occupy any extra space then that allotted to them as there stall space.
- 6) Appropriate insurances must be in place at all times, including market public liability insurance and product insurance where necessary.
- 7) No Selling of Hot/cold Drinks or food that is meant for consumption at the Market.
- 8) No smoking on market premises.
- 9) Stall holders must leave their site area in a clean and undamaged condition. Waste must be taken away or placed in the rubbish bins.
- 10) The Market Organizers decisions are final on all matters, and they have the right to refuse entry to any stall holder or ask any stall holder to leave the premises for breaching these rules or for any reason deemed appropriate.
- 11) All stall sites must be booked in advance and no site will be allocated to any stallholder without a completed application form.

I have read and understood the market rules 1-11,

Signed: _____

Date: _____